**Notes on Meetings:** Here is a general idea of the frequency of the various OFA committee meetings. Agendas are set at a 1-2 weeks prior to the actual meeting date. Often times not all agenda items can be discussed in allotted meeting time and outstanding items are moved to the next meeting.

### July
- **M-ACE mtg (2nd Thursday Monthly)**
- APRAPT (Research) (Tuesdays): Meets 2 times/Month
- ACAPT (Instructional) Wednesdays): Meets 1-2 times/Month
- CLINACAP (Clinical) (Thursdays): Meets 2-3 times/Month
- EC (Executive Committee) (Thursdays): Meets 2 times/Month

### August
- **M-ACE mtg (2nd Thursday Monthly)**
- APRAPT (Research) (Tuesdays): Meets 2 times/Month
- ACAPT (Instructional) Wednesdays): Meets 1-2 times/Month
- CLINACAP (Clinical) (Thursdays): Meets 2-3 times/Month
- EC (Executive Committee) (Thursdays): Meets 2 times/Month

### September
- Third-Year Review: Initial Email sent
- **M-ACE mtg (2nd Thursday Monthly)**
- APRAPT (Research) (Tuesdays): Meets weekly
- ACAPT (Instructional) Wednesdays): Meets 2 times/Month
- CLINACAP (Clinical) (Thursdays): Meets weekly
- EC (Executive Committee) (Thursdays): Meets 2 times/Month

### October
- **PROMOTIONS DUE TO OFA October 1**
- Sabbatical Email sent to Departments
- **M-ACE mtg (2nd Thursday Monthly)**
- APRAPT (Research) (Tuesdays): Meets weekly
- ACAPT (Instructional) Wednesdays): Meets 2 times/Month
- CLINACAP (Clinical) (Thursdays): Meets weekly
- EC (Executive Committee) (Thursdays): Meets 2 times/Month

### November
- **M-ACE mtg (2nd Thursday Monthly)**
- APRAPT (Research) (Tuesdays): Meets weekly
- ACAPT (Instructional) Wednesdays): Meets 2 times/Month
- CLINACAP (Clinical) (Thursdays): Meets weekly
- EC (Executive Committee) (Thursdays): Meets 2 times/Month

### December
- **M-ACE mtg (2nd Thursday Monthly)**
- APRAPT (Research) (Tuesdays): Meets weekly
- ACAPT (Instructional) Wednesdays): Meets 2 times/Month
- CLINACAP (Clinical) (Thursdays): Meets weekly
- EC (Executive Committee) (Thursdays): Meets 2 times/Month

### January
- Sabbatical Requests due to OFA January 15th
- Third-Year Review: Reminder Emails sent
- **M-ACE mtg (2nd Thursday Monthly)**
- APRAPT (Research) (Tuesdays): Meets weekly
- ACAPT (Instructional) Wednesdays): Meets 2 times/Month
- CLINACAP (Clinical) (Thursdays): Meets weekly
- EC (Executive Committee) (Thursdays): Meets 2 times/Month
## February
- Committee Elections Nominations emailed
- M-ACE mtg (2nd Thursday Monthly)
- Tenure spreadsheet email sent to Department
- APRAPT (Research) (Tuesdays): Meets 2 times/Month
- ACAPT (Instructional) Wednesdays): Meets 1-2 times/Month
- CLINACAP (Clinical) (Thursdays): Meets 2-3 times/Month
- EC (Executive Committee) (Thursdays): Meets 2 times/Month

## March
- Professorship Renewal email sent
- Sabbatical Requests at March Regents Meeting
- M-ACE mtg (2nd Thursday Monthly)
- APRAPT (Research) (Tuesdays): Meets 2 times/Month
- ACAPT (Instructional) Wednesdays): Meets 1-2 times/Month
- CLINACAP (Clinical) (Thursdays): Meets 2-3 times/Month
- EC (Executive Committee) (Thursdays): Meets 2 times/Month

## April
- Final Elections determined in April
- Election Results Announced (Not EC)
- Research Track Promotion candidate list to Departments
- M-ACE mtg (2nd Thursday Monthly)
- APRAPT (Research) (Tuesdays): Meets 2 times/Month
- ACAPT (Instructional) Wednesdays): Meets 1-2 times/Month
- CLINACAP (Clinical) (Thursdays): Meets 2-3 times/Month
- EC (Executive Committee) (Thursdays): Meets 2 times/Month

## May
- May Regents Meeting (3rd Thursday in May) – Promotions approved @ this meeting, letters of congrats sent to faculty immediately following meeting.
- EC Elections Announced
- M-ACE mtg (2nd Thursday Monthly)
- APRAPT (Research) (Tuesdays): Meets 2 times/Month
- ACAPT (Instructional) Wednesdays): Meets 1-2 times/Month
- CLINACAP (Clinical) (Thursdays): Meets 2-3 times/Month
- EC (Executive Committee) (Thursdays): Meets 2 times/Month

## June
- Senior Research Promotion Approvals at UMOR meeting
- Professorship Renewals Due to OFA June 1
- M-ACE mtg (2nd Thursday Monthly)
- APRAPT (Research) (Tuesdays): Meets 2 times/Month
- ACAPT (Instructional) Wednesdays): Meets 1-2 times/Month
- CLINACAP (Clinical) (Thursdays): Meets 2-3 times/Month
- EC (Executive Committee) (Thursdays): Meets 2 times/Month